**Franklin-Randall PTO Board Meeting Agenda**

**August 11, 2020 6:00-8:00 p.m.**

Call to Order @ 6:00p – Jaime

Welcome and Introductions –

* Name, Age of Kids, PTO role (and years of service), what you are excited about

Attendees:

* Jamie Miller
* Sylla Zarov
* Bob (?)
* John Wallace
* Jackie Anderson
* Sarah Jung
* Ann Sydnor
* JulieAnn Stawicki
* Tasha Moxley
* Coral Conant Gilles
* Rachel Pelletier
* Karen Dreyfuss

Approve May meeting minutes (Jamie)

* Motion Passed

Shared PTO Purpose (Jamie)

* Jamie Shared the Mission & Objectives found in the PTO by-laws

Principal Updates (Sylla & John)

* Focus has been on improving the virtual learning environment all summer, in anticipation of decisions for the fall instruction. Both have been participating in professional development related to best practices of virtual learning and remained focused on equity: race, relationships and rigor
* District is putting together a comprehensive plan, and working to communicate to get families on-board and understanding what is in the plan and what it means for students
* Additional focus has been on setting up child care for families who need it. Meetings with MSCR, Bay View, Spanish Speaking child care, and Neighborhood House
* Culture and Climate committee is looking at ways to get families excited about the new school year and with virtual learning.
* Welcoming new District Superintendent, and looking forward to his leadership.
* Sylla will have a Principal intern – Cory Wood, a Law School & Educational Policy student

Q&A for the Principals

* How can we as the PTO support communications and community building
	+ One consideration is that with rapidly changing information, the communication has been direct through the Principals, which goes to all families and is translated.
	+ PTO has Newsletter (should be to whole community), List-serve (through google – requires a sign up), and Facebook. Jamie noted that there have been several requests to sign up for the listserve/facebook
	+ John – lots of people have been contacting me about “how can I help” – the PTO could be a good conduit for this, and could help others do things.

Areas of Focus - Antiracism and Equity (Coral, Sarah & Karen) – 15 min.

* It is a committee but would also like to infuse and have this be a focus of the entire PTO
* Committee is tuned into other city-wide efforts
* As a committee, committed to a monthly learning opportunity and action items (e.g. Caregiver to Caregiver support)
* Thinking about ways to align with what is going on with school equity work and to advance the work together
* Also want to consider alignment with PEG groups

Community Engagement & Membership Meeting Proposals (Coral & Sarah) – 15 min.

* There is a list of community engaged goals that Coral brought forward for discussion. Items included (not exhaustive list):
	+ Is it time for the return of the room parent? Discussion included the need for the parent to parent communication support, can be a resource to a teacher, but not dependent on the teacher to delegate their work.
	+ Can we consider a board member attending each PEG meeting as a partner?
	+ How do we want to structure meetings? A lot of effort, but low participation
	+ What is it going to look like during the pandemic? Proposal to make them all virtual, with exception of perhaps a spring picnic. Can we get creative – Live Zoom, Recording, Livestreaming YouTube etc.
* **Next Steps**:
	+ Committee will bring back a proposal for next steps.
	+ First community membership meeting will be in Sept after the board meeting. Will include a proposal for room parent, resources for discussing antiracism with your child.

Fundraising Updates (Jackie & Tasha) – 15 min.

* Looking for the PTO for priorities and they will look for ways to fund those.

Proposed Budget for 2020/2021 – 25 min.

* Bob reviewed planned income and expenses
* Discussion: Given the uncertainty of fundraising and actual needed expenditures – should we approve more flexibility in the discretionary funds?
	+ Comment: Move from discretionary to “curricula and instruction support” in order to provide principals and teachers more flexibility to provide direct support to student needs. Distributed among grades, and added a “specials team” line.
* Discussion: Do we want to have the grants program, or move item to discretionary?

Follow up: If we do a grants program, do we want to provide a theme to focus the grant and encourage participation with students and parents (e.g. equity, anti-racism).

 Decision: Remove Grants funds for the year.

* Discussion: Should we host the fall fundraiser or wait until spring? Is there potential for donor fatigue?
	+ Consider a streamlined message – talking about what is the highest priority, what the Collaborative can provide, and what the PTO is doing to support (minimizing activity and supporting students)
* Comment: need to maintain website and newsletter subscriptions
* Comment: Change T-shirts to “spirit gear” – would like to use the funding to provide face coverings for the students.
* **Next Steps**:
	+ John and Jamie will work with Bob to incorporate comments from this discussion.
	+ Budget will be revised to bring back to Sept. Meeting for a final vote.

West High Area Food Collaborative Updates (Jackie & Coral)

* Moved to next meeting due to time.

Volunteer Recruitment Needs & Events (Jamie)

* Shared the teacher appreciation items being developed, and call for volunteers to deliver items.

Adjourn @ 8:10 - Jamie

Notes respectfully submitted by JulieAnn Stawicki