**Franklin-Randall PTO Board Meeting Agenda**

**October 13, 2020 5:30-6:30 p.m.**

Call to Order @ 5:34pm - Jamie

Attendees: Jamie Miller, Coral Conant Gilles, Rachel Pelletier, Sylla Zarov, Ann Syndor, Sarah Jung, Katie Parsons, Jackie Anderson, Tasha Moxley, Josh Garoon, Leslie Winton, John Wallace

Approve September meeting minutes

* Motion to approve

Fundraising Update - Fall Fundraiser Status (*Jackie & Tasha*)

* Shared progress toward fundraising goals (~$7000).
* Information was sent out in both Franklin & Randall materials distribution
* Next step is to post to on Facebook, and another email at a later time
* Will connect with bi-lingual support coordinator for translation of letter and PTO communications.
* No updates related to restaurant fundraiser – focus on the current fundraising
* Communication was included in the newsletter directing people to the Westside Collaborative website to use the Collaborative’s paypal during the FR-PTO fundraiser.

Treasurer Update (*Ann*)

* Screen share of excel budget to actuals:
  + Reviewed income actuals transferred into bank account to date.
  + Reviewed expenses to date (yard signs, social justice fund, classroom supply allocation, constant contact)
* Reviewed Fundraising status from West High Area Collaborative – both donations and pay outs (toilet paper and rent assistance). Net funding available to pay out to collaborative. Approve to cut check to transfer to collaborative for immediate use.

Membership Meetings - Proposed Dates & Topics (*Coral & Sarah*)

* Topics: Presented options for formats in engaging in antiracism and equity/inclusion work as a part of membership meetings
* Timing: Committee has considered changing up the format and timing
* Proposal for November:
  + General member meeting follows board meeting – save Principal updates and Board updates for the general meeting
  + Coral and Sarah will pursue an additional date for a workshop or additional learning panel on a Saturday. They will work with Jamie and Ann about potential funding needs.

Classroom coordinator update

* Coordinators are looking for support related to translation and availability of other supplies (if needed) – discussed different funding options and Jamie encouraged reaching out directly to her with requests

Principal Updates (*Sylla & John*)

* Working with parents and guardians to do direct reach out
* Material distribution happened at both schools

Additional Resource Needs - Website & Taxes (*Jamie*)

* Jamie proposed to do this item via email

Friends of F-R Facebook Group - Discuss Future PTO Involvement (*All*) – 20 min.

* History: Friends of Franklin-Randall (F-R) Facebook Group was created 7 years ago
  + Group was not started by the PTO, but the PTO Board inherited administration of it around 5 years ago
  + Group has been utilized by PTO to primarily share about:
    - PTO sponsored events
    - Membership meetings
    - Fundraising efforts
  + Over the past few months, there has been an increase in posting about issues not related to the F-R PTO and schools (e.g. MMSD decisions related to virtual learning, MMSD’s Food Program, etc.)
* Other considerations:
  + The F-R Facebook page is a “closed” group, which is oriented to discussion in the design.
  + Each school has a separate “friends of” pages that serve purpose of dissemination of information. Sylla shared that each school’s friends page would be able to disseminate PTO info
* Open discussion with member and attendees on potential purposes, current considerations, and next steps.
* Next Steps:
  + Jamie will send a message to the existing page related to the board discussion -clarifying the role and relationship to PTO, moderation responsibility, and the need for future decisions on purpose and moderation – with invitation to participate in the topic on the next board meeting
  + Topic for November - Board and Membership will discuss existing communication channels, goals related to engagement, and how/if the current Friends of FR page could be aligned with those goals.

Adjourn @ 7:17pm