Agenda: F-R PTO Board Meeting – 8-9-21, 6:30-7:30pm

**Call to Order** – 6:32pm

Attendees: Sarah Jung; Ann Sydnor; Regan Botsford; Tasha Moxley; Coral Conant Gilles; Ray Mendez; Mary Rihani; JulieAnn Stawicki; Kristi Kloos; John Wallace

**Introductions** -Sarah

Welcome to new board members Regan, Ray & Mary, and to Kristi Kloos new Franklin Interim Principal

**Minutes from last meeting** – Members should review and will formally approve at next meeting along these minutes.

**Discuss needs for positions** - Sarah

* Secretary (volunteer has come forward: Colleen Manner) she will be formally elected at the September meeting
* Potential communications position (possible revamp of board communications).

We have several communications platforms that may need to be streamlined, with a suggestion that the communication is aligned with the goals and purposes of the board for the year.

1. Google Groups – emails to anyone who signs up; note, there is spam comes to some in the group.
2. Facebook group – currently Sarah is the moderator
3. Newsletter – right now we don’t have someone to coordinate/edit
4. Website – Sarah will meet with the volunteer who has been maintaining

**Budget draft** -Ann

* Sarah included draft budget in email attachment; Ann reviewed individual line items with historic expenditures and planned income/expenditures for Fiscal Year 22
* Board will vote on the proposed budget in September; and it will be voted on by the whole membership in October.

**Upcoming meetings** -Sarah

* No parents in the buildings for the fall, which means we will be holding board and membership meetings using the Zoom Pro account.
* Coral and Ray can plan for a virtual membership engagement for the October membership meeting.

**Parking for Badger football and volunteers** -Mary

* Revenue comes from two sources: Contract MMSD signs with UW-Madison athletics that requires us to staff the parking during home football games and our permit for Olive Jones Field use with the park districts. We provide port-a-potty and clean-up of the park the next day.
* All legal agreements and permits are in place for the 21-22 season.
* We need 7 people on site for parking per game – first game is Sept 4th. Mary is looking for additional 3-4 people.
* Mary requested a clear message about where the money goes and who it benefits (John stated that it is our school and 2 other schools that are selected by the school district that benefit).
* Mary made motion to raise parking rates for individual cars be raised from $25 to $30 – Coral moved; Regan second. Majority in favor of the increase; Motion approved.

**Lunch arrangements for return to school** -Regan

* Discussion item – is there interest from the school principals to raise money for outdoor lunch options (e.g. tents, tables etc)?
* Response from principals - Both schools are planning safe and sustainable options that are in line with the District guidance which hasn’t been finalized. Principals are appreciative of support and will keep board informed if there are ways PTO can support.

**PINE Program**-Ray

* This item was moved to the September meeting.

**Other items** -All board members

* Next agenda will include engagement, classroom coordinators, and budget.
* Please feel free to reach out via the whole board or directly to Sarah with addition items or considerations.

**Adjourn** @ 7:31