Minutes: F-R PTO Board Meeting – 9/921/21, 5:30-6:45pm

**Call to Order** – 5:33

Attendees: Sarah Jung; Ann Sydnor; Tasha Moxley; Coral Conant Gilles; Ray Mendez; Mary Rihani; Kristi Kloos; John Wallace, Colleen Manner, Julie Ann Stawicki; Denise

Sara motions to approve September meeting – Tasha seconds – Approved.

**Fundraising**:

* Tasha: Fall Fundraiser kickoff: giving campaign in the past was communicated by email / Facebook / flyers in backpacks. Can donate through Paypal or check. Info sent to PEG for translation.
* Campaign runs October through Nov / Dec. Thank you letter is sent to all families – either electronically or handwritten depending on giving level
* John/Kristi – happy to help facilitate electronic communication. Skip flyers. Perhaps teachers can send in their newsletters.
* Please check website and send comments on website to Sarah for Elizabeth to update

**Newsletter**:

* Cass has volunteered to put out the newsletter monthly.
* Will coordinate to include info about the Fundraiser.
* Julie Ann volunteered to investigate issue with Newsletter distribution. Kristi to follow up with Diane on Constant Contact list. Will follow up with the board.

**Budget**

* Ann found an addition error (approx. $200 from Zoom not accounted for) – edit has been made. $200 removed from “in-person events” (went from $800 to $600) and moved to cover Zoom expense

**Parking**

* Parking going well. Newsletter helps recruit. Army game is fully staffed
* Average of $4,200 per game (not including expenses)
* Coral – can we pull together a mini committee to discuss fund distribution? Mary looking into the history of the 2018 PTO decision and will present an accurate picture. Let’s wait on the sub-committee until after this info is available.

**Community Engagement**

* Grade Coordinator communication – Ray and Coral created a document outlining the responsibilities and tasks. [<LINK HERE>](https://docs.google.com/document/d/1ESvVTlOW44_S2o87HdO7R0CSPjTGp0BEQgPk772_g7k/edit)

**Equity and Inclusion**

* Ray and Coral created a master document outlining the responsibilities and tasks for the Equity and Inclusion Committee. [<LINK HERE>](https://docs.google.com/document/d/1EKlJ1NH15OGxvQ-hEqOA-kLIay5xeLsE1Hm5Lh1iffM/edit)

**Communications**

* For the future we might consider a point person for messaging. If anyone would like to help Sarah, please let her know. What other communication strategies might we utilize?
* Sarah will look into possibility of making Facebook page easier to access

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**Community Membership Meeting: 6:45**

Election of new Secretary: Sarah puts forward motion to approve Colleen Manner as Secretary – Motion seconded – Motion passes.

Principal Update: Kristi Kloos (Franklin)

* Playground Support Plan
* School Values (Family, Kindness, Trust, Joy)
* Nov 5 : No school

Principal Update: John Wallace (Randall)

* Providing novel solutions for lunchtime and classwork outside
* Always working to determine how best to support students: Race, Rigor, Relationships
* We are all in this together. There is work to be done but we are glad to be in person

Meaningful ways to get involved with the schools:

* Grade Coordinator Program – for info about participation: [<LINK HERE>](https://docs.google.com/document/d/1ESvVTlOW44_S2o87HdO7R0CSPjTGp0BEQgPk772_g7k/edit)
* Equity and Inclusion Committee – for info about participation: [<LINK HERE>](https://docs.google.com/document/d/1EKlJ1NH15OGxvQ-hEqOA-kLIay5xeLsE1Hm5Lh1iffM/edit)
* if interested in being on either of these committees please reach out to Ray or Coral : communityengagementfrpto@gmail.com