Minutes: FR PTO Board Meeting

5:30 to 6:45pm, 1/11/22

**Call to order** – 5:34

 Attendees: Sarah Jung, Ann Snydor, Mary Rihani, Coral Conant Gilles, Kristi Kloos, John

Wallace, JulieAnn Stawicki, Aris Blevel

Ann motions to approve Dec minutes; Mary seconds - Approved

**Principals’ Updates**: Kristi and John

* Both schools have students back in the building, working through district safety plans
* Focus on supporting the staff and families
* Principals open for Q&A
	+ Are there material items needed? – Not right now, but will keep PTO posted
	+ Are there morale boosters (e.g. District Shout Out)? Teachers/staff are missing time together to gather for lunch or “lounge days”
	+ PTO board can talk in the budget item about allocating the teacher appreciation budget toward additional items.
	+ Kristi/John will put together an “appreciation wish list” and contact PTO board to see how we want to implement a possible “caregiver crowd source” appreciation event

**Fundraising Update**: Tasha

* We are over $13,000 in collected funds so far – with approx. 91 individual contributions.
* Received pictures of how the funds were used (e.g. teacher lounge updates, PEG group activities)
* While the reminders worked for increasing the total, no additional requests were made after the end of the year out of respect for current circumstances.
* Decision: we close out the campaign with a positive message about amount raised (not mention goal – as we exceeded expectations)

**Budget Report** (funding priorities during current state of pandemic - for discussion): Ann

* Waiting on a parking check from UW; we raised more money than expected from parking
* Reviewed planned expenditures and tracking where we might have possible adjustments to propose.
* Action: need to confirm that the social justice funds are being processed – Kristi will follow up with Diane

**Communication Discussion**: Coral

Suggested Principles and Changes to Bylaws <https://docs.google.com/document/d/1bWExJ6x3guWclRhWhMF4QgsthIx2xkatHJ-vvCK0Aqk/edit> )

* Intended changes are to address areas that aren’t clear in the by-law and to provide more inclusive communication
* Suggestion to consider what needs to be in the by-laws vs. what needs to be a separate communication plan. By-laws should be baseline operating procedures, but specific implementation might be better in a separate plan.
* Members: Please comment on the shared document with additional consideration and suggestions.

**Other items**:

* Previously, our parking permit was a 12-month permit. This year it ends in April. Mary will follow up to determine if we offer parking for Crazy Legs & Graduation. John will check with UW Athletics to see if there are other events that would be useful to offer parking.

Meeting is adjourned: 6:50p