

**Franklin-Randall PTO Board Meeting**  
**11/14/23 5:30pm**

**Call to order:** 5:33pm

**Attendees:** Mary Rihani, Ashley Rose, Colleen Manner, Lisa Hawk, Ashley Check, Mickey Willis, Colleen Moss, Sarah Levin, John Wallace, Amy Rountree, Ashley Russell, Beth Waldron, Beth Kallies, Emily Powers, Kate Freedman. **On Zoom:** Kemper Smith, Soumya Palreddy.

**Meeting minutes:** Lisa motions to approve, Colleen Moss seconds. Motion carries.

**Budget Update:**

- Have received \$900 anonymous donations and a recurring \$200 donation
- **Fall Fundraiser Update:**
  - Have raised \$3251 total towards goal of \$16,000
  - Venmo is not ideal due to fees and must be connected to someone's personal account
  - Can accept donations via check
  - Individual donations range between \$10-750
  - Discussion on how to bump up donations and increase communication
  - Going to try a push for Giving Tuesday
  - John suggests a principal challenge at the end to boost donations
- **YTD Budget**
  - Parking is on track to exceed goal
  - On track to exceed interest income
  - Would like to encourage more Box Tops participation – Ashley Check will make a flyer
  - Discussion on funds for Super Science Saturday
- **Taxes**
  - Filing tonight, will file twice this year to get out of the extension loop we've been in

**Grants Program Update, Soumya:**

Recap of program: 7 members serving on committee, application period from October 1-31. Received 4 submissions: 3 from Randall (all from one applicant), 1 from Franklin.

Submissions:

Crochet Club - \$200  
Equipment for Film Club - \$1299 (computer)  
SEL Curriculum for Franklin - \$500  
Randall Book Club - \$500

Total comes in under the budget allocated. Committee recommends all grants be funded.

Discussion on grants program last year – we had 13 applicants last year, compared to 2 this year. There was a longer application window and the whole process took longer, which meant funds reached applications later. Principals think in the future more promotion from them will help solicit more applications and recommend shifting the application window slightly so it's after the first very busy weeks of school, perhaps mid-October through mid-November.

Although the Film Club exceeds \$1000 per grant limit, the committee is ok with it since we have the funds available.

Lisa motions to approve the grants as recommended by the grant committee, Colleen Moss seconds. Motion carries.

### **Directory Update, Ashley Russell:**

Directory is complete and has been printed. Will be in backpacks soon.

### **Super Science Saturday, Colleen Moss:**

Date confirmed – March 9, 2024, in the morning. Will need to pay custodian. Colleen is working with Samip to get list of possible participants to contact. We may need volunteers for set up and possibly some welcome volunteers. Will make a flyer with schedule.

### **Glow Ball, Mary Rihani:**

Katie Hoerz will help organize again provided she has a team to work with. Sarah Levin will help with donations and fundraising. PTO will send out message to school community to try to form a larger glow ball committee. We will need a PTO member to liaise with the committee. Sarah will head up committee, Mickey and Mary will join. Amy will sew hats.

Need to confirm a date – want to make sure Ellen and Tonya will be available as well as the dj.

Will need volunteers for the event, high school students were great last year.

### **Other Events, Mickey Willis:**

Discussion on how to form committees and find volunteers for specific events, like teacher appreciation. In short, we need more volunteers to pull things off.

### **School Supply Kit Updates, Sarah Levin:**

We signed up to do kits for Franklin and Randall next year. Sarah will get access to create lists online in the new year. Kits last year had a positive response. Will confirm lists are current and will make sure all items are included. Current enrollment: Franklin 302, Randall 322.

**Movie Night, Mickey Willis:**

Plan for movie night on December 1. Goal is to have a community event once a month. Colleen Manner will make a sign with a QR code to promote fundraiser. Movie will be Elemental – Sarah will help license it, Mickey will liaise with Caitlin for volunteers.

**Franklin Playground Update, Kemper:**

Estimate for drainage has increased 25%. There have been meetings with MMSD to contract a designer. The project is moving along.

Emily Powers shares that some Franklin staff are working on designing accessible boards to place on playground for students who need additional support. They will be added to the playground soon.

Adjourned: 6:29pm to prepare for Community meeting.